WORKPLACEHERO - FREE RESOURCE

Annual CPD planner

A year on a page. Plan the hours before the deadline plans them for you.

Name		Year		Hours target	

Month	Planned activity	Why / which goal it serves	Type	Planned hours	Done
January					
February					
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					

Spread it out: four short activities across the year beat one panicked day in December, and they give you four reflections instead of one. Log each one as you finish it at workplacehero.co.uk/personal-cpd